

DEPARTMENT SUPPORT HOURS

SMH & JPOCSC

HOURS ALLOCATED PER DEPARTMENT

Departments with less than 20 members

- 10 Hours for work done between March 1-31, 2020
- 20 Hours for work done April 1-October 31, 2020

Departments 20 or more members

- 20 Hours for work done between March 1-31, 2020
- 40 Hours for work done April 1-October 31, 2020

Each eligible submitting member can claim up to 5 hours March 1-31, 2020 and up to 8 hours from April 1-October 21, 2020.

Claims made for activities between March 1-31 must be submitted by May 31. Claims made for activities between April 1-October 31 must be submitted within 90 days of the activity.

ELIGIBILITY



Supporting COVID-19 related activities

Support hours can pay for MSA members' attendance of COVID-19 related meetings at the health authority-wide, regional and local levels. Hours may also be used for COVID-19 response, re-opening and return to work planning.

SUBMITTING HOURS



Hours must be submitted to the online form

1. The form may be completed by Department head or by a department head delegate on behalf of the department head
2. Form will be received by a SMH Staff Executive
3. Submitting member will be required to register in FEMS and VersaPay.
4. Hours will be paid directly to submitting member

HOURS CANNOT BE USED FOR



- Physicians who attend the meeting as part of their contract deliverables with the health authority
- Compensation for clinical services
- Purchase of real estate and vehicles
- Purchase of clinical equipment
- Donations to charities or political parties
- Physician sessional and expenses for required CME accredited clinical training